

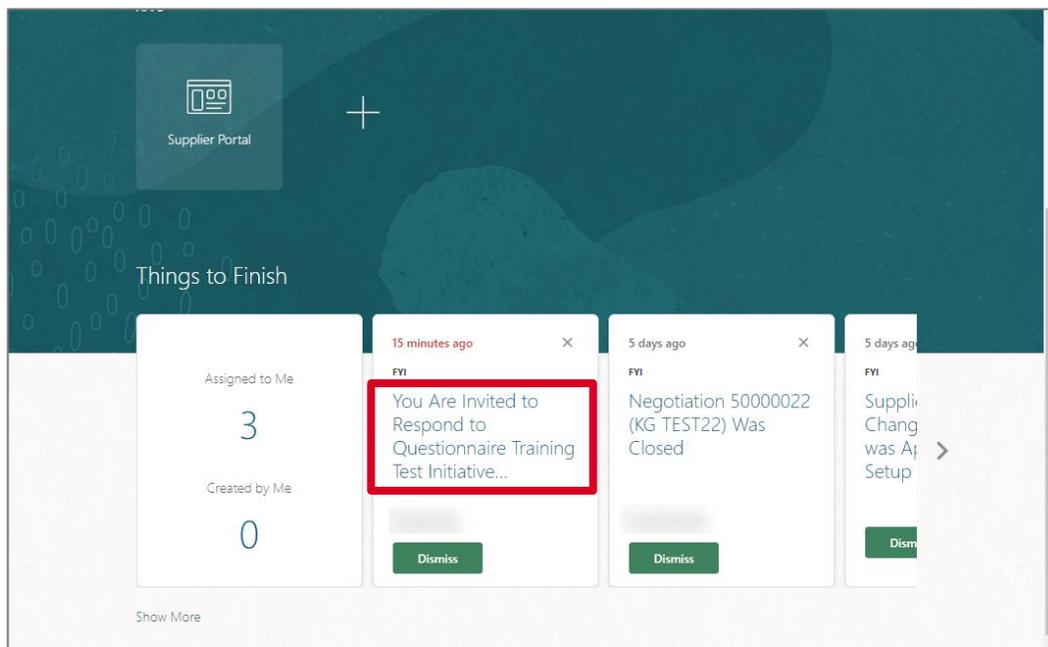
RESPOND TO AN INITIATIVE

Purpose: Occasionally, you may be asked to respond to an initiative, which is a questionnaire for Republic. This job aid provides you with the steps for responding to an initiative.

Respond to an Initiative

1. From the Oracle Homepage, scroll to the Things to Finish section and click the applicable notification.

Note: The notification will be in the format "You Are Invited to Respond to Questionnaire #(Initiative Number) for Supplier ***Supplier Name."



2. In the pop-up, click **Respond to Questionnaire**.

Edit

You Are Invited to Respond to Questionnaire Training Test Initiative (80000002) Dismiss

Details

Assignee	PURCHASING DEFAULT1	Questionnaire Title	Training Test Initiative	Supplier	FLEETPRIDE
From	[Redacted]	Procurement BU	Primary Business Unit	Supplier Site	P0001
Assigned Date	1/11/2022 7:50 PM	Response Due Date		Supplier Contact	PURCHASING DEFAULT1
Expiration Date	2/10/2022 7:50 PM				
Task Number	538962				

Recommended Actions

- Respond to Questionnaire

Invitation

Greetings,

You are receiving this notification from company Setup Enterprise because you are the contact for supplier FLEETPRIDE (P0001). We have identified your company as one that our organization would like to further evaluate, and we hope you can provide us with information that will be useful in the evaluation process.

Access the questionnaire by following the recommended actions. We look forward to receiving your response.

If you do not want to receive future notifications, or would like us to redirect this message to another person in your organization, write to us at this email address:

[Redacted]

Thank you.

3. Respond to each question.

Note: Your answers to each question may require you to add attachments using the plus sign icon or enter further information, such as entering a date.

Respond to Questionnaire: Training Test Initiative ? Save Save and Close Submit Cancel

Time Zone Coordinated Universal Time

Questionnaire

Title	Training Test Initiative	Supplier	FLEETPRIDE	Status	Draft
Procurement BU	Primary Business Unit	Supplier Site	P0001	Due Date	
Requested By	[Redacted]	Responder	PURCHASING DEFAULT1	Attachments	None

Questions Progress Section 1. RSI Supplier On-Boarding Questions

RSI Supplier On-Boarding Questions

* 1. Do you have COI (Certificate Of Insurance)?

a. Yes

* Response Attachments None +

b. No

* 1.a.1. What is your COI Expire Date?

+

* 2. Do you Accept Payment Terms of NET75?

a. Yes

b. No

* 3. What is your Company Annual Revenue?

2 Respond to an Initiative

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4. Click **Submit** in the upper right once you have answered each question.

Note: If you would rather save your responses to return to later, click Save and Close.

